



KENTUCKY REGISTERED SANITARIAN EXAMINING COMMITTEE

Rebecca R. Gillis, MPH, CHES
Secretary-Cabinet Representative

275 East Main Street, HS1E-B
Frankfort, KY 40621
Phone: (502) 564-7398
Fax: (502) 564-6533

William “Gene” Thomas, R.S.
Committee Chair

[chfs.ky.gov/agencies/DPH/DPHPS/EMB/Pages/sanitarrians.a
spx](http://chfs.ky.gov/agencies/DPH/DPHPS/EMB/Pages/sanitarrians.aspx)

Kentucky Registered Sanitarian Examining Committee Meeting Minutes State Health Operations Center - Call Center, Frankfort

June 8, 2018

Matt Rhodes called the meeting to order at 11:40am EST.

Attendees for the meeting included: Matt Rhodes, William “Gene” Thomas, Rebecca Gillis, Curt Pendergrass, and Daniel Owens. Invited attendee for the meeting included: Dr. Kenneth Blank.

The Committee welcomed Dr. Ken Blank to the meeting and began follow up discussions related to Dr. Blank’s scope of work as it related to the Registered Sanitarian examination and study materials update. Dr. Blank provided handouts to all attendees including a PowerPoint example, a proposed study guide schedule, example chapter quiz for prospective applicants, and provided a status report update. Discussions centered on the formatting for study materials, the possible use of TRAIN, recommendations for the study materials, evaluations for study guide format, and other matters related to the preparation for the examination. The Committee expressed they were impressed with the thoroughness and descriptive value Dr. Blank has created in the early stages of the study guide for the examination. Dr. Blank noted an anticipated paper completion date of eight to twelve weeks, with an electronic version taking longer with an anticipated rollout date of January 2019.

The Committee reviewed the December 14 – December 15, 2017 and March 23, 2018 meeting minutes for final approval and placement on the Registered Sanitarian public domain. Attendees noted minor edits for both meeting minutes prior to posting on the Registered Sanitarian public domain. Matt R. made a motion to accept the minutes and for the placement onto the Registered Sanitarian public domain once minor edits finalized. Gene T. seconded the motion.

The Committee moved discussions related to 902 KAR 10:030 updates. Lengthy discussions ensued, discussions centered on recommendations from Julie Brooks and Curt Pendergrass. Attendees reviewed the document and noted minor grammatical errors and necessary corrections. Rebecca G. informed the Committee the regulations will go out to Environmental Directors for feedback and will provide an update on the feedback at the next quarterly meeting.

To Protect and Promote the Public's Health by Ensuring a Sanitary, Safe and Healthy Environment to Live and Prosper



The Committee moved to an open discussion regarding Registered Sanitarian matters. Topics discussed during the open forum included: FY19 renewal schedule format and current accepted science courses. The Committee recommended the Executive Secretary finalize the FY19 renewal format, and sending the current accepted science courses to Dr. Blank for his professional opinion on if a modification is required to the current accepted science courses.

Discussion turned to reviewing the voting ballots for the Region C vacancy to serve on the Registered Sanitarian Examining Committee. The Committee discussed the upcoming region elections. Matt R. submitted his resignation letter serving on the Registered Sanitarian Examining Committee. Juli C. confirmed she would not seek re-election. A letter will go out to registered sanitarians in good standing, in both Matt R. and Juli C.'s respected regions. The Committee agreed to tabulate the votes for Regions A and B at the next quarterly meeting in September. Rebecca G. will submit a list of three names of registered sanitarians to the Commissioner of Public Health from Regions A, B, and C with justification for the recommended candidate for review and approval by the Secretary.

The Committee reviewed an overview of the FY18 budget. Rebecca G. requested that the contract for Dr. Blank be reflected on the FY18 and FY19 budget and requested the Executive Secretary provide the expense and revenue report at each quarterly meeting. Matt R. made a motion to accept the FY18 budget with the modifications requested by Rebecca G. Gene T. seconded the motion.

The Committee moved to discussions centered on submitted Registered Sanitarian continuing education reviews. The Committee reviewed the trainings individually and an approval was awarded to all under review. The Executive Secretary noted to follow-up with registered sanitarians whom submitted continuing education credits to inform them of the decision. The Executive Secretary noted to follow-up with a Registered Sanitarian, as it related to further documentation for continuing education training submitted.

The Committee reviewed folders for individuals that had passed the Registered Sanitarian examination since the last quarterly meeting. Gene T. made a motion to accept the new Registered Sanitarians who recently passed their exam: Patrick Rich and Thomas Murro. Matt R. seconded the motion. All in favor, motion passes 2-0.

The Committee decided on Kentucky Dam Village State Resort Park as the location for the next quarterly meeting in September. The two dates the Committee inquired for the meeting was September 13-14 (1st option), or September 20-21 (2nd option).

The meeting adjourned until the next quarterly meeting at 2:45pm EST.